

[insert proper greeting],

I [insert name] am a resident of [insert town name]. I am writing to express my concern over [insert topic]. [insert topic] is an environmental justice concern that we have the opportunity to address and move towards environmental equity.

[insert topic] is concerning because [details the impacts or potential impacts, concerns, experiences]. I ask for your help in considering [insert solutions, alternatives, goals] moving forward. The New Jersey Department of Environmental Protection has passed a law that acknowledged the importance of Environmental Justice. Please follow the precedent of the NJDEP in considering the environmental justice implications as well as the health and safety impacts on the people in [insert town] so we can all enjoy an equitable and thriving community.

I would love to schedule a time to meet and discuss the issue further. Thank you for your consideration on this issue and I look forward to hearing back from you soon.

Sincerely,

[insert name]